DEPARTMENT OF EDUCATION

1991

ANNUAL REPORT

FOR THE YEAR ENDING JUNE 30, 1991

The Honourable Marion Reid
Lieutenant Governor of the Province of
Prince Edward Island

May it Please Your Honour,

It is my privilege to present the Annual Report of the Department of Education for the period July 1, 1990 to June 30, 1991.

Respectfully submitted,

Paul Connolly
Minister of Education

92-03912/

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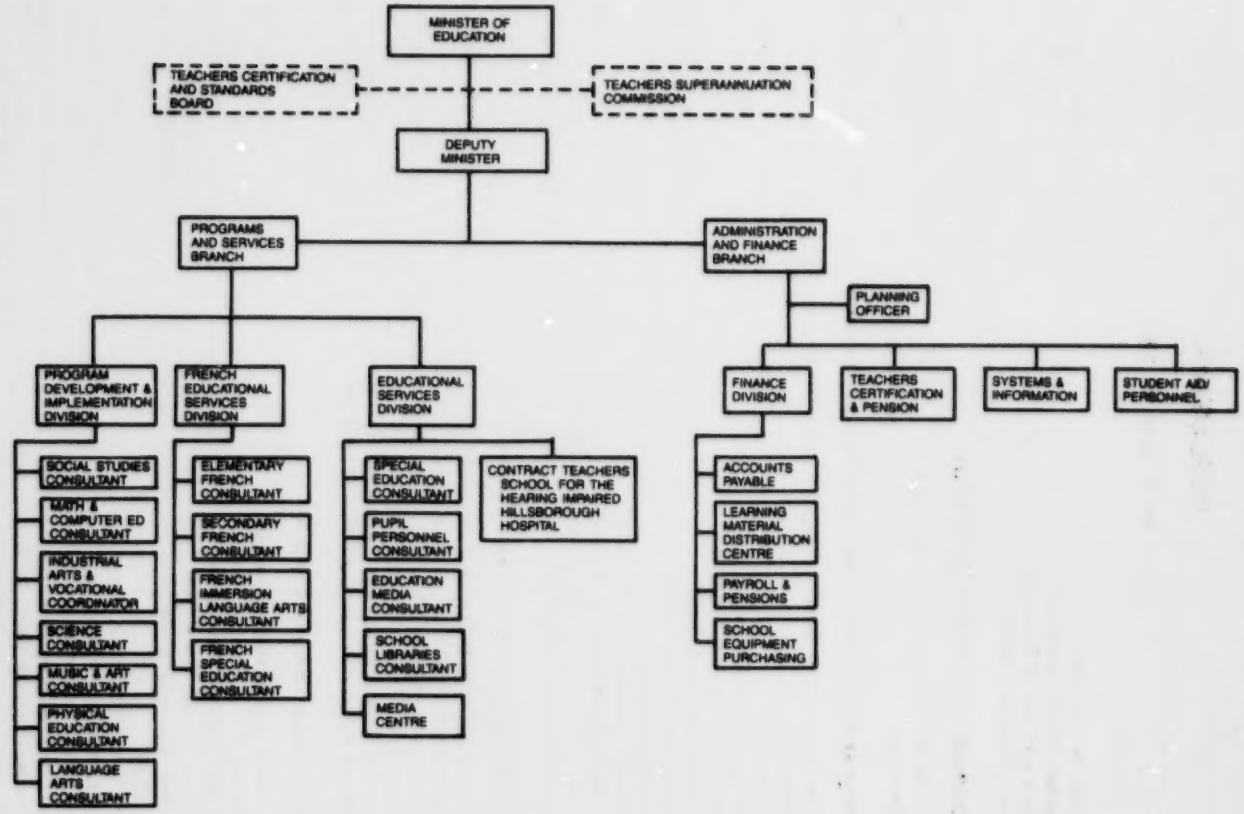
MINISTER OF EDUCATION
TEACHERS CERTIFICATION AND STANDARDS BOARD
TEACHERS SUPERANNUATION COMMISSION
DEPUTY MINISTER
PROGRAMS AND SERVICES BRANCH
ADMINISTRATION AND FINANCE BRANCH
PLANNING OFFICER
PROGRAM DEVELOPMENT & IMPLEMENTATION DIVISION
FRENCH EDUCATIONAL SERVICES DIVISION
EDUCATIONAL SERVICES DIVISION
FINANCE DIVISION
TEACHERS CERTIFICATION & PENSION
SYSTEMS & INFORMATION
STUDENT AID/ PERSONNEL
SOCIAL STUDIES CONSULTANT
MATH & COMPUTER ED CONSULTANT
INDUSTRIAL ARTS & VOCATIONAL COORDINATOR
SCIENCE CONSULTANT
MUSIC & ART CONSULTANT
PHYSICAL EDUCATION CONSULTANT
LANGUAGE ARTS CONSULTANT
ELEMENTARY FRENCH CONSULTANT
SECONDARY FRENCH CONSULTANT
FRENCH IMMERSION LANGUAGE ARTS CONSULTANT
FRENCH SPECIAL EDUCATION CONSULTANT
SPECIAL EDUCATION CONSULTANT
PUPIL PERSONNEL CONSULTANT
EDUCATION MEDIA CONSULTANT
SCHOOL LIBRARIES CONSULTANT
MEDIA CENTRE
CONTRACT TEACHERS SCHOOL FOR THE HEARING IMPAIRED HILLSBOROUGH HOSPITAL
ACCOUNTS PAYABLE
LEARNING MATERIAL DISTRIBUTION CENTRE
PAYROLL & PENSIONS
SCHOOL EQUIPMENT PURCHASING

PERSONNEL

As of June 30, 1991

Minister of Education ..... Hon. Paul Connolly
Administrative Assistant ..... Mary Sherry
Deputy Minister of Education ..... Roger Burke
Administrative Assistant ..... Sandra Lea

PROGRAMS AND SERVICES BRANCH

Chief Director, Programs and Services ..... Tom Rich
Secretary ..... Doloris Peters

Program Development and Implementation Division

Director, Program Development and Implementation ..... Allan Hammond
Secretary ..... Lona Holmes
Secretary ..... Claire Matheson
Social Studies Consultant ..... Vince Warner
Industrial Arts and Vocational
Education Coordinator ..... Gordon B. Bernard
Music and Art Consultant ..... William Bartlett
Science Consultant ..... Don Norman
Physical Education, Health and
Home Economics Consultant ..... Lyall Huggan
Math and Computer Education Consultant ..... Wayne Denman
Language Arts Consultant ..... Mary Ellen Campbell

French Educational Services Division

Director, French Educational Services ..... Tilmon Gallant
Secretary ..... Lois Steele
Elementary French Consultant ..... Marie Arsenault
Secondary French Consultant ..... Bernard Pepin
French Special Education Consultant ..... Diane Chevarie
French Immersion Language Arts Consultant ..... Albert Seror

Educational Services Division

Director, Educational Services ..... Parnell Garland
Secretary ..... Loretta Molyneaux
Pupil Personnel Consultant ..... Ray Malone
School Library Consultant ..... Sandra Richardson
Chief, Educational Media ..... William A. Ledwell
Clerk ..... Joan Sutton
Library Technician ..... Judy Hooper
Library Technician ..... Helen MacKenna
Library Technician ..... Rita Sahajpal
Library Technician ..... Dorothy Carrigan
Education Media Consultant ..... Donna Lavoie
Special Education Consultant ..... Elinor MacLellan

School for the Hearing Impaired
- Teacher ..... Kay MacPhee
- Teacher ..... Patsy MacDonald
- Teacher ..... Cheryl Perry
- Teacher ..... Nancy Veale
- Teacher ..... Tracy Hill
- Teacher ..... Karen Gaudet
- Teacher ..... Kent Pond

Hillsborough Hospital
- Teacher ..... Barb Forbes
- Teacher ..... Ernest Dunsford

ADMINISTRATION AND FINANCE BRANCH

Chief Director, Administration and Finance ..... Gar Andrew
- Planning Officer ..... Blair Weeks
- Secretary ..... Mary Roach

Administration Division

Director, Teachers Certification and Pension ..... Ronald F. Rice
- Administrative Assistant ..... Sandra Sheidow

Management Information Coordinator ..... Linda Trenton
- Systems and Information Clerk ..... Linda Shaw
- Systems and Information Clerk ..... Teresa Ready

Personnel Officer, Student Aid Administrator ..... David MacPherson
- Student Aid Officer ..... Donald Currie
- Personnel Technician ..... Lynda Cameron
- Student Aid Clerk ..... Glenda MacKenzie
- Receptionist ..... Debbie Carragher

Finance Division

Director, Finance ..... Michael Clow
Administrative Officer ..... Wayne E. Schleyer
Administrative Officer ..... Paul Vandergaag
Accounting Technician ..... Darlene Kneabone
Operation Manager, Learning Material
- Distribution Centre ..... Reg Arsenault
- Clerk ..... Gaylene Doiron
- Stores Supervisor ..... John Burt
- Stores Keeper ..... Art Corrigan

REPORT OF THE DEPUTY MINISTER

Highlights

During the past year, further progress was made on the priorities identified in the 1987 Plan of Action for Education on Prince Edward Island. However, this was also a year in which the Plan of Action required assessment and review. Therefore, consultations were carried out with the partners in education to examine what had been accomplished during the past three years, and to identify newly arising needs and opportunities. As a result of this review, the Minister approved the release of a revised Plan of Action in March.

During the year the reports of the Elementary Education and Art Education Committees were presented to the Minister who approved a number of the guidelines recommended by the committees. Implementation of these reports will proceed as resources become available to the Department.

In response to concern that there be more consistency and coordination in the determination of curriculum, the Minister established a Provincial Curriculum Advisory Committee with representation from all partners in the education system.

The hosting of the 1991 Canada Winter Games required adjustments to the School Calendar and cooperation and effort from all segments of our education system. School facilities, transportation systems and the efforts of staff, educators and students were all an integral part of hosting a very successful Games, and all should be rightly proud of this accomplishment by our community.

An important highlight of the year was the establishment of the Education Review Task Force, under the auspices of the Cabinet Committee on Government Reform. We look forward to the report of the Task Force, and hope that it will provide us with the opportunity to see more clearly the effectiveness of the service we are providing to the young people of Prince Edward Island and to make changes, where needed, to improve that service.

Post Secondary

At the post-secondary level, enrollments continue to rise at the University of Prince Edward Island. Planning continued for the establishment of a degree level program in nursing, and the University is on schedule with its plan to begin enrolling students in the Fall of 1992.

The new Canada Games Centre at the University hosted many Winter Games events, and promises to be a needed and important addition to the University campus.

With the resignation of the President of Holland College the Holland College began a search for a new President. The Department joins the College in wishing Dale Landry well in his new position, and wishes the College well in its search for a replacement.

Regional and National Involvements

Again last year, members of the Departmental staff represented the Department in supporting the activities of a number of national and regional organizations. I have had the privilege of chairing the Board of Trustees of the Maritime Provinces Education Foundation, which has initiated a number of important projects in education and continues to foster beneficial cooperation among governments and educators within the Atlantic Region.

Legislation

The Minister of Education is responsible for the following Acts:

School Act
University Act
Holland College Act
Teachers' Superannuation Act
Maritime Provinces Higher Education Commission Act

During the 1991 session of the Legislative Assembly an amendment was made to the Teachers' Superannuation Act to more clearly define when teachers' pensions are reduced by virtue of integration with the Canada Pension Plan and to allow instructional personnel who are not teachers to participate in the pension plan. The School Act was referred to an intersessional committee.

PROGRAMS AND SERVICES BRANCH

The Programs and Services Branch of the Department consists of three divisions each headed by a director who reports to the Chief Director of Programs and Services. These divisions are: Program Development and Implementation Division, French Educational Services Division and Educational Services Division.

PROGRAM DEVELOPMENT AND IMPLEMENTATION

The Program Development and Implementation Division is responsible for the preparation, implementation and monitoring of authorized courses in the public schools of Prince Edward Island. In carrying out these responsibilities the Division cooperates with the province's teachers and school boards. The work of the Division results in the publication of various documents including the Program of Studies and numerous curriculum guides and course outlines.

Whenever courses are revised or new courses are introduced, the Division follows a multi-step procedure. At the planning stage the aims and objectives are clarified and suitable instructional materials identified. At the pilot project stage the new or revised course is tried out in a limited number of classrooms. Finally, a new authorization results. At this stage the objectives and curriculum are finalized and the new or revised course is implemented in all schools. At both the pilot project and new authorization stages in-service programs are offered to those who are to teach the courses.

In November, the Minister responded to the Report of the Elementary Education Committee. The following commitments have been made: 1) to work toward the limited integration of subject matter in grades 1-3, 2) to accept the Committee's recommendations for instructional time allocations for the subjects of the elementary school curriculum, and 3) to outline new programs according to guidelines provided in the Report.

In April, the Minister announced the formation of the Provincial Curriculum Advisory Committee. With a membership of 12 persons representing professional and public interest groups closely related to the schools, the Committee will provide advice to the Minister on school and curriculum matters. In addition, it will receive reports on school-related matters, and comment upon other issues pertinent to curriculum.

In the school year ending June 30, 1991 the Division sponsored 19 pilot projects and 12 new authorizations. In addition, about 2200 teacher-days of in-service training were provided.

ART

An experimental art project was carried out from January to May, 1991, when art specialists presented an art program in some schools of Unit 4.

Due to the closing of the education section of Confederation Centre Art Gallery and Museum, the docent/teacher program, run for several years in co-operation with Confederation Centre, was terminated.

COMPUTERS IN EDUCATION

The Elementary Computer Advisory Committee continued to examine the role of computers in elementary schools. The identification of skills and concepts to be introduced to children at the various grade levels, along with the appropriate professional development activities for teachers, are in the process of being identified. Furthermore, a variety of software, supporting components of the 1-9 curriculum, were purchased and made available to schools on a short-term loan basis.

At the senior high level, curriculum revision work has continued on the computer literacy courses.

Work on the Computer Communications Project commenced in early 1991 with fifteen schools participating in a variety of "on-line" projects with schools in Nova Scotia and New Brunswick.

ENGLISH

At the primary level, the alternate materials project has expanded to include 56 classes. The project teachers received an array of trade books and teacher resource material instead of basic reader workbooks. The aims of this project are to enrich students reading and writing experiences and to broaden the array of instructional practices.

Although several novels and a grade 10 drama component were piloted at the academic level of the senior high program, the major curriculum activity has been at the practical level wherein the program objectives were reviewed and new texts assessed. At the junior high practical level, program revisions and piloting of materials have begun.

HEALTH AND FAMILY LIFE EDUCATION

For curriculum planning purposes at grades 1-9, health and family life education have been combined. Furthermore, the school programs in these areas have been combined to a substantial degree. With courses already in place for grades 1, 2, 6, and 7 to 10, work is well underway at the other grade levels. A pilot program for grades 4 and 5 has produced favourable results, and material has been identified for tryout in grade 3.

A committee has begun discussion of how the issue of physical violence in general, and family violence in particular, might be addressed in schools.

A Prince Edward Island group called Associations for School Health (ASH) has been formed. Consisting of agencies with an interest in supporting school health programs, ASH has produced for teachers a resource file of information indicating the role and services available from each agency.

The alcohol and drug prevention resource "Your Choice, Our Chance" has been placed in schools as a component of health and family life education for grades 5-6. It is centred around a series of videos on the topic. At grade 4, Project Apex, an activity program on nutrition and exercise was implemented.

HOME ECONOMICS

A junior high curriculum guide for foods and clothing and a locally developed teacher resource package were made available to all teachers in the fall. Teachers were also provided with audio-visual supplements for the foods curriculum.

MATHEMATICS

Mathematics curriculum committees have been active at all levels. At the elementary level, teachers in grades 1-3 piloted new curriculum materials. Plans have been completed to extend the pilot process to grades 4-6.

At the junior high level a new program has been introduced. All grade seven classes implemented the new curriculum in September 1990. A partial implementation of grade 8 (50%) and grade 9 (25%) curriculum was also accomplished. It is anticipated that all remaining students in grades 8 and 9 will implement the new curriculum in September 1991.

MUSIC

The Elementary Music Curriculum Guide has been completed to the end of grade 5 and is in use in the schools. As new authorizations are added to the Program of Studies, revisions are made to the guide to reflect the additional teaching material available to teachers.

Revisions to material authorized for use in high school music programs continue to be made. Two vocal music program have been initiated in junior high schools. As an extension to the successful Band Days program, a grade 7 Band Days was organized for beginning instrumental players. Grade 7 students from almost every high school in the province gathered in April to play and to listen to each other.

PHYSICAL EDUCATION

The physical education curriculum committee was active during the 1990-91 school year. A Junior-Senior High Physical Education guide was developed to accompany the revised curriculum. One day inservice sessions were held for both junior and senior high teachers to help familiarize them with the various curriculum revisions.

SCIENCE

Inservice training has been completed for grades 1-3 of Science Through Expressways. A junior high science committee has been established to revamp science 7-9.

At high school level, the energy unit of a new Science Technology and Society course has been introduced. A forestry unit has been written and piloted and preliminary plans made for the writing and piloting of an environmental chemistry unit.

SOCIAL STUDIES

At the elementary level, four inservice workshops were held to complete the implementation for the new grade 1 social studies resource program. The Elementary Social Studies Committee began compiling a collection of teaching strategies known as "Good Ideas" for distribution to elementary schools.

In junior high, a cost of living project for Maritime Studies classes was conducted by linking together schools in Prince Edward Island, Nova Scotia, and New Brunswick through a computer network known as NEWBED. Pilot materials were field tested in grade 7 history and grade 8 geography. The Junior High Social Studies Committee has recommended the authorization of a new grade 8 geography program. All grade 8 geography teachers attended an orientation workshop in May.

For high school, pilots were conducted in grade 10, 11 and 12 geography, grade 11 political studies, grade 12 history and grade 11 law. Inservice sessions were held for each of the pilots and for a new authorization in grade 12 economics. The Senior High Social Studies Committee recommended the adoption of a new Canadian geography program for grade 10 academic students. An orientation workshop for all teachers was held in May. A new curriculum guide was developed for Economics 621 with draft documents prepared for Political Studies 521 and 621.

VOCATIONAL PROGRAMS

New courses were implemented at the senior high level in the areas of Accounting Principles, Accounting, Typing and General Business.

Program maintenance activities and adjustments in learning materials were undertaken in several high school vocational programs.

FRENCH EDUCATIONAL SERVICES

The French Educational Services Division is responsible for the development, piloting and authorization of all courses and programs in French first language, early and late immersion as well as core French. The Division also manages the Official Languages in Education agreement which the province has with the Department of Secretary of State.

PROGRAM DEVELOPMENT

During the 1990-91 school year, the French Division piloted eight new programs at various levels of early and continuing French immersion. Prominent among those were pilots in French language arts at the elementary level, science and math at junior high and law at senior high level.

Newly authorized programs and materials were offered in eight subject areas including elementary French language Arts, science at the grade 7 level as well as economics at the senior high level. This new course at the grade 12 level will allow French immersion students a more appropriate selection of course options in French.

Major undertakings of the Division during the year were the completion of the programs of study in French language arts and core French at the junior high level.

APPUI À LA LANGUE MINORITAIRE

Suite à l'adoption des règlements régissant l'éducation en français langue maternelle et donnant ainsi droit à l'éducation en français aux "ayants droits", l'unité scolaire no. 5 reçoit un mandat provincial de gestion scolaire à partir du 1er juillet, 1990. Une budgétisation ajustée permet à la commission scolaire de défrayer les dépenses additionnelles encourues par rapport à ce plus grand mandat.

Plusieurs nouveaux programmes sont developpés pour francophones. Entre autres, mentionnons le français à l'élémentaire, le français et les sciences à l'intermédiaire et la mathématique au secondaire.

FEDERAL-PROVINCIAL AGREEMENTS

A number of initiatives were undertaken by the French division in support of French as a first and second language in cooperation with the Department of Secretary of State. The major project of the year saw the first phase of construction of le Carrefour Isle-Saint-Jean, a new French school-community centre built to serve the needs of the greater Charlottetown area francophone community. The extended French program at the University of Prince Edward Island, a French teacher resource centre at Evangeline school, improved French library collections in dual-track schools as well as the continuation of French coordinator positions within the 5 school board jurisdictions received financial support. Student and teacher bursary programs continued to receive financial support from the federal-provincial agreement and full-time as well as part-time French monitors were provided to boards.

OTHER PROJECTS

Other initiatives undertaken and supported by the French division include a number of projects within the Maritime Provinces Education Foundation and a six-month student exchange with the province of Quebec.

EDUCATIONAL SERVICES

The Educational Services Division is responsible for Pupil Personnel Services including Guidance and Testing, Special Education Services, School Library Services, the Media Centre and Media Services. The Division's responsibilities include general consulting in these areas along with the provision of standardized testing services, classes for pupils with certain types of disabilities and the distribution of educational media materials by the Media Centre.

During the year, a special education policy was approved.

PUPIL PERSONNEL SERVICES

Through the Pupil Personnel Consultant, services are provided in three areas: Guidance and Counselling, the Provincial Testing Program, and the General Educational Development (GED) testing program. These services are designed to develop comprehensive guidance and counselling programs and to coordinate services to pupils provided by various provincial departments and related private agencies. A province-wide academic testing program is carried out each year in grades 3, 6 and 9. Specialized testing for adults desiring a high school equivalency certificate through the GED program is also offered.

Guidance and Counselling Services

The Pupil Personnel Consultant provides a liaison between the Department of Education and various professional associations. Through these associations the province is able to keep in touch with national and international trends in the area of guidance services and counselling techniques. There is also a close liaison between the Pupil Personnel Coordinator and the coordinators of guidance services in the school units.

Other functions of the Consultant are: consultation with school counsellors, assisting in the planning and evaluation of programs, providing resource materials and information on new trends, conferences and current literature, distributing career materials, coordinating Career Week, and promoting in-service training and professional development programs for counsellors.

The computerized career information service, CHOICES, is an integral part of the guidance program in all high schools. An intensive update in-service session is held each year for counsellors in preparation for the use of CHOICES. During the year, data were collected for an evaluation of CHOICES.

Provincial Testing Program

The Canadian Test of Basic Skills was used in the provincial testing program in October 1990 and March 1991. The following numbers of students participated in the testing program:

Grade 9 - 1806
Grade 6 - 1871
Grade 3 - 1796
5473

This was a decrease of 212 students from the 1989-1990 testing program. Testing materials and scoring services are provided by the Department of Education.

General Educational Development

This program has been in effect in Prince Edward Island since 1971. The tests of General Educational Development (GED) provide an opportunity for adults to obtain their High School Equivalency Certificate. The attainment of the GED certificate has made it possible for the recipients to have a sense of personal satisfaction as well as increased professional and academic opportunities.

The GED TV series continues to be a valuable tool for preparation for the GED testing program. The three sets of preparation tapes are in constant use throughout the Province with one set available on loan through the Media Centre.

During the 1990-1991 year, a total of 323 individuals wrote the GED tests and 167 achieved a Grade 12 Equivalency Certificate.

SPECIAL EDUCATION SERVICES

Through the Special Education Consultant, services are provided to students and schools in three areas: special classes for the disabled, tutoring and residential programs, and special education curriculum support. Funding for Child Development teachers for mentally and physically disabled students and Resource Program teachers for students with learning difficulties is provided apart from the regular staffing formula. In addition, access to and the coordination of residential and other programs provided through the Atlantic Provinces Special Education Authority is offered. These services provide a comprehensive program for meeting the special needs of disabled students.

Special Classes

Classes for hearing impaired children and youth are administered directly by the Department of Education.

Elementary level classes for hearing impaired students are located in St. Jean School, while a class of older students is located in Stonepark Junior High School. The hearing impaired students who attend the Charlottetown Rural High School receive support services in a resource room model from a teacher of the hearing impaired. The school provides an auditory/oral program with academics in a continuous progress model. Twenty-three hearing impaired pupils were served in 1990-1991.

When students progress to the point where they are able to be placed in regular classes, the School for the Hearing Impaired provides support services to them. As well, those students who may have some hearing impairment but have always been maintained in regular classes receive support. The staff of the School for the Hearing Impaired provides a parent guidance program which involves both parents and pre-schoolers on a regular basis. Audiological services are also provided by the school.

Adolescents who suffer from behavioral/emotional disorders are provided with a school program while they are in treatment in the Adolescent Unit at Hillsborough Hospital. Two teachers provide this program, and during the year, 27 students received educational services.

Tutoring, Residential and Itinerant Programs

Tutoring is provided at home or in hospital to students who are unable to attend school due to sickness, accident, etc. As well, English second language students received 60 hours tutoring in English.

Thirty-seven tutors provided fifty-seven pupils with 3,519 hours tutoring in the 1990-1991 school year.

The Department of Education provides for the education of some disabled children through grants made to the Atlantic Provinces Special Education Authority. During the year, one student attended the Atlantic Provinces Resource Centre for the Hearing Handicapped in Amherst, Nova Scotia, and one student attended the Atlantic Provinces Resource Centre for the Visually Impaired in Halifax, Nova Scotia. As well, 49 visually impaired children, the majority of whom attend class in their own schools in Prince Edward Island, were assisted through itinerant and tutoring services.

Staff Resources

A total of 114.1 special education teachers and 98.4 teacher assistants were funded above the ratio to school units during the 1990-1991 school year. These teachers and assistants provided services to mentally and physically disabled students and to students experiencing learning difficulties.

During the 1990-1991 year, the special project to provide services to severely language-/reading disabled students was carried out in Units 1 and 3. One teacher in each unit has been trained to carry on future teacher training and supervision.

MEDIA SERVICES

The media consultant works with curriculum consultants, school unit consultants, schools, government departments, and agencies to promote an effective use of educational media and technology in the Prince Edward Island school system. This involves the identification, acquisition and distribution of educational media; workshops for educators; consultation regarding educational media and equipment; as well as in-house production of media for local curriculum and professional development needs.

Acquisition and Distribution

In 1990-1991, Media Services negotiated duplication contracts to over a dozen new educational video series and rights were renewed to maintain a number of popular productions in our schools.

To assist in the selection of resources, Media Services maintains catalogues, evaluations and indexes on AV software, equipment and supplies. Preview and evaluation for much of the educational media becoming an integral part of the curriculum is coordinated through Media Services with the assistance of Media Centre staff.

Joint purchase through the The Maritime Provinces Education Foundation (MPEF) of English and French media continues to be an effective way of obtaining materials.

A joint project of the MPEF provides a central Maritime library to provide cost effective access to French language video for schools. The provincial school duplication service of over 1500 English language video titles a year is carried out through the Provincial Media Centre.

Workshops and Consultation

The effective use of educational media and technology is promoted by producing information for newsletters, short reports and resource lists.

In 1990-1991 about two dozen workshops and short presentations were delivered to teachers and students on topics such as copyright, media literacy, school production of AV material, AV equipment operation and effective uses of media in the classroom.

Media Services participates with other educators in arranging for demonstrations of new technologies such as CD-ROM, laserdisc and interactive learning systems. Several demonstrations were arranged in the past year. Media Services is consulted on a regular basis by government departments and agencies wishing to develop educational media for use in the schools. As well, daily consultation occurs with school unit and departmental consultants.

In the past year, Media Services was involved in the project to computerize the Provincial Media Centre. This project has had a positive impact on routine duties carried out by Media Services.

Media Services represents the Department on interprovincial committees respecting educational media and technology issues. In a project undertaken by The Maritime Provinces Education Foundation, Media Services P.E.I. participated with the other Maritime Departments of Education to organize and carry out two major workshops for Maritime educators on integrating educational technology and the curriculum.

Production

Based on curriculum needs and subject to limited resources, Media Services undertakes some in-house production. The past year was mostly devoted to videotaped workshops and classroom examples for use in teacher professional development.

In a joint venture commissioned by the Maritime Provinces Education Foundation, Media Services oversaw the production of a video on multiculturalism for use in the Maritime studies curriculum.

SCHOOL LIBRARIES

The School Library Consultant provides consultative services, information and assistance to promote and support the development and effective utilization of school libraries. This involves working with department, unit and school personnel.

In August 1990 the position was transferred from the Provincial Library to the Educational Services Division and the Consultant's office physically relocated to the Shaw Building.

The past year was an active one for school libraries in the province. The School Library Policy was revised to reflect the change in responsibility for school libraries. Work continued on the Guidelines for School Library Resource Centres.

The ten course diploma program in school librarianship at the University of Prince Edward Island, inaugurated in the summer of 1990, was continued with one course given in both the fall and winter terms. The Consultant continued to assist university personnel in identifying resources to support this program.

Promotion of the cooperative planning and teaching philosophy continued during the year. The Department financially supported three in-service sessions given by noted consultant Carol-Ann Haycock: one was for secondary level personnel in Unit 4; another was a follow-up visit to Unit 2 with a session for teacher librarians and a teacher representative from each school; and the third was in Unit 3 for a team from each school consisting of the principal, teacher-librarian, and a teacher representative. As well assistance was given to a Unit 3/P.E.I. School Library Association effort that brought Ted Anderson, a superintendent from Middlesex County, Ontario, to the Island to address principals and teacher-librarians.

In addition to responding to the regular individual requests for information and assistance, the Consultant worked with schools undergoing capital grant construction, renovation, and expansion. Evaluations of the existing collections were done at Ecole Francois Buote, Borden Elementary, Charlottetown Rural High, and Colonel Gray Senior High. Additional assistance was provided for staff at Birchwood Junior High, Queen Charlotte Junior High, Gulf Shore Consolidated, and Westwood Primary School in Cornwall in the area of materials selection. As well the Consultant continued to help with the database creation and circulation aspects of automating the library at Birchwood.

The Consultant was active in promoting the introduction of new technology in school libraries. The NEWBED electronic communications project sponsored by the Maritime Provinces Educational Foundation was introduced into six junior and senior high school libraries. A study was done with the assistance of the Library Curriculum Committee to select a library automation program to recommend to schools. The Consultant participated in a study undertaken by the Provincial Library to determine the feasibility of automating its system and the impact this would have on services school libraries received. The three high school libraries in Unit 4 were automated. CD-ROM technology was promoted and the first player appeared in an Island school library at Birchwood.

The routing of professional periodicals to teacher-librarians was continued and other materials of interest were circulated to the same group.

Library Week was celebrated in conjunction with the National Book Festival, April 20-27, 1991. This year's theme was Live the Adventure/Vivez l'aventure. A materials package was prepared in collaboration with the Provincial Library and the P.E.I. School Library Association for distribution to schools, day cares, kindergartens, and public libraries across the province.

MEDIA CENTRE

The Media Centre, located at 202 Richmond Street, Charlottetown, is a unique operation that combines the resources of the film-video library for the Department of Education and the National Film Board. The Centre has responsibility for the acquisition of new titles and provides a dubbing service to all schools in the Province.

Circulation of materials from the Media Centre remains high. While there has been some decline because of the purchase of dubbing rights and the distribution of copies to schools from the dubbing facility, the number of bookings during the year was about 25,000 titles.

The volume of bookings to non-school clients continued to increase. The video collections are loaned to public libraries across the Province. The Centre has contact with a large number of organized community groups who regularly use film and video materials. The theatre at the Media Centre is used daily by outside groups.

During the year, the process of automating the record keeping and distribution system was continued.

ADMINISTRATION AND FINANCE BRANCH

The Administration and Finance Branch consists of the following components.

- Teachers' Certification and Pensions
  - Registrar's Office
  - Teachers' Superannuation Office
- Systems and Information Section
- Student Aid Office
- Personnel Office
- Finance
  - Finance General
  - Provincial Learning Material Distribution Centre

ADMINISTRATION

REGISTRAR'S OFFICE

The Registrar's Office is responsible for administering the Department of Education Regulations governing teacher certification. Examination and evaluation of training programs are conducted to ensure that applicants meet the licensing requirements under academic, vocational or substitute regulations. Statements of professional qualifications are prepared for Island-trained teachers seeking employment elsewhere. The Registrar's Office maintains liaison with school boards and Holland College to ensure current certification and teaching service records are available for all instructional personnel.

The Registrar's Office is also responsible for the maintenance of historic provincial examination results at the grade 8, 10 (Entrance), 11 (Common Examining Board) and 12 (Common Examining Board and Atlantic Provinces Examining Board) levels and the issuing of appropriate transcripts and records of marks as requested.

In addition, the Office also provides liaison and coordination in a variety of other service areas such as federally funded Official Languages in Education Programs, Teacher's Sabbatical Leave Program, the Interchange on Canadian Studies, The Encounters With Canada Program offered at the Terry Fox Canadian Youth Centre in Ottawa and teacher exchange programs.

THREE YEAR COMPARISON OF TEACHING CERTIFICATES ISSUED

Type of Certificate	July 1/88 - June 30/89	July 1/89 - June 30/90	July 1/90 - June 30/91
Interim Academic	168	172	168
Permanent Academic	90	93	101
Vocational	14	11	14
Vocational Letter of Authority	17	11	8

THREE YEAR COMPARISON OF SABBATICAL LEAVE AWARDS

	Applicants	Awards Selected
1988-89	18	7
1989-90	21	7
1990-91	14	7

THREE YEAR COMPARISON OF STUDENTS PARTICIPATING IN ENCOUNTERS WITH CANADA AND INTERCHANGE ON CANADIAN STUDIES

	Prov. Quota	# Participants
Encounters With Canada		
1988-89	100	100
1989-90	100	99
1990-91	100	100
Interchange on Canadian Studies		
1988-89	15	15
1989-90	15	15
1990-91	15	15

The interprovincial and international Teacher Exchange Program administered by this branch added a new feature in the spring of 1990 with the launching of a short term (two week) educator exchange with the Kent County Council for Education in the United Kingdom. This new program saw fifteen British educators come to Prince Edward Island at Easter for a two week visit of Island schools. The Prince Edward Island hosts returned to Kent County in late June for a two week stay with the British educators.

TEACHERS' SUPERANNUATION

The day-to-day administration of the Teachers' Superannuation Act is handled by Administration and Finance Branch staff. This includes pension, refund and transfer processing, pension payroll administration and providing information services to superannuates and to teachers.

A complete annual report of operations of the Teachers' Superannuation Commission is published under separate cover.

THREE YEAR COMPARATIVE STATISTICAL DATA

	Applications Approved	Deceased	Refunds Processed
July 1, 1988 - June 30, 1989	42	18	345
July 1, 1989 - June 30, 1990	36	17	47
July 1, 1990 - June 30, 1991	36	9	33

TRANSFERS OUT

	July 1, 1988 - June 30, 1989	July 1, 1989 - June 30, 1990	July 1, 1990 - June 30, 1991
Alberta	10	1	2
Government of Canada	1	1	2
Holland College	2		
Manitoba	1	1	
New Brunswick	6	1	5
Newfoundland	2	1	
Nova Scotia	11	8	7
Ontario	8	5	12
P.E.I. Civil Service	10	4	3
P.E.I. Hospital Services			1
Quebec	1	2	1
U.P.E.I.	1	1	
Total	53	25	33

TRANSFERS IN

	July 1, 1988 - June 30, 1989	July 1, 1989 - June 30, 1990	July 1, 1990 - June 30, 1991
Alberta	1	3	
Government of Canada	1	1	1
Holland College			
Manitoba	1	1	
New Brunswick	1	2	3
Newfoundland	1	6	5
Nova Scotia		3	4
Ontario	3	3	4
P.E.I. Civil Service	1	3	3
P.E.I. Hospital Services			
Quebec	3		3
U.P.E.I.			
Total	12	22	23

SYSTEMS AND INFORMATION SECTION

The Systems and Information Section is headed by the Management Information Coordinator and serves the Department in four areas:

- to coordinate the planning and development of computer information resources in the Department including the annual preparation of a comprehensive plan;
- to manage the provision of support services such as training of staff in the use of different computer systems, ordering of equipment and supplies, maintenance contracts and repair of equipment, and liaising with Computer Services Division for support of mainframe systems;
- to collect and disseminate statistical data on students and teachers; and
- to prepare general information publications such as the annual report and departmental newsletter.

The Department has completed its switch from a centralized word processing service using IBM Displaywriters to providing word processing software and microcomputers to secretaries, management and professional staff who could benefit from it. Most data bases were converted for use with MS-DOS compatible software – the Student Aid Program was transferred in July 1990, followed by the departmental inventory of equipment and furniture, and teacher data bases for 1983-84 through 1986-87 school years. The IBM Displaywriter equipment was removed in March 1991.

In September 1990 the Media Centre started to use the booking portion of its new Medianet software for automating the daily operation and management of an educational film and video resource centre. Once staff have completed the task of assigning and entering the necessary catalogue descriptors for all items in the data base a printed catalogue will be produced.

A software package to manage the administration of the General Education Development program has been acquired by the Department which is the provincial test centre. Starting September 1991 it will be used to store and retrieve data for each examinee, print individual certificates and compile annual statistical reports. The software replaces the manual record keeping associated with the GED program.

Another system which is being transferred to microcomputer is the Teachers' Superannuation Fund Contribution Ledger. This system maintains a history of each teacher's contribution to the fund and the accumulated years of service. Much of the work has been completed to convert this system from the VS-9 mainframe computer and testing has been done but the actual download and conversion of the data base will be postponed until after the audit is completed for the June 30, 1991 year-end.

The Department is planning to replace its eighteen-year old Student Record System that runs on the VS-9 mainframe with school-based software to administer student records for attendance, marks and scheduling. The student information base to maintain a provincial system at the Department will be obtained by transferring electronic data files from school to board office and from board office to the Department.

Two school board systems that are still running on the VS-9 mainframe are the financial information system and the payroll. The five boards have each given their approval to proceed with the purchase of a financial information system from SRB International and the necessary Digital hardware. Training and implementation will take place during the summer of 1991. The provincial government is implementing a new payroll using the Executive LINC package and plans are to convert school boards' present payroll to this package.

The Systems and Information Section also has specific responsibility for the collection and dissemination of information on students and teachers, such as current and projected enrolments, teacher salaries, certification, and subjects taught.

A general information service is provided to the public and educational agencies who are seeking directories, publications and statistics. Preparation of publications such as the departmental newsletter to teachers, the annual report of the Department, and various other handouts also fall within this section.

STUDENT AID OFFICE

Canada Student Loans Program

The Canada Student Loans Act came into effect on July 28, 1964. Its purpose is to make financial aid available to needy students who wish to carry on full-time studies at the post-secondary level. Under the plan, the federal government guarantees loans, made by chartered banks and other designated lenders, to students on the basis of Certificates of Eligibility issued by provinces participating in the plan. The federal government carries the cost of interest on these loans while the student continues full-time study and for six months thereafter. The student must assume the responsibility for repayment of the loan after this six-month period.

The maximum amount that may be authorized for a student is $105 per week of study, which is normally $3,360 per academic year or $1680 per semester.

P.E.I. Bursary Program

The P.E.I. Bursary Program is a financial assistance program established in 1969 by the provincial government. The object of the program is to supplement the monies that may be borrowed by needy students through the federal government's Canada Student Loans Program. The maximum bursary available to a student is $2,200 per academic year, or $1,100 per semester. The bursary was increased from $1,950 to $2,200 for the 1990-91 academic year.

The procedure for disbursement of funds in effect for 1990-91 is:

1. The first $2,600 of need is Canada Student Loan.
2. The next $2,200 of need is P.E.I. Bursary.
3. The balance of need to the maximum of $105 per week of study allowable is Canada Student Loan.

During the year, the Student Aid section processed and evaluated 2,678 applications for assistance. Of these a total of 2,466 received Canada Student Loan assistance, and 1,545 received P.E.I. Bursary.

Canada Student Loans Part-time Program

The Part-time Program came into effect in 1983-84. Its purpose is to make financial aid available to needy students who wish to carry on part-time studies at the post-secondary level.

Under the plan, the federal government guarantees loans, made by chartered banks and other designated lenders, to students on the basis of Certificates of Eligibility issued by provinces participating in the plan. Interest charges begin on the effective date of the loan and repayment begins 30 days later. The maximum a student may have outstanding at any one time is $2500.

In 1990-91, twelve students received assistance under this program.

Canada Student Loans Program - Interest Relief Plan

The Interest Relief Plan came into effect in 1983-84. The purpose of this plan is to pay the interest on full-time and part-time Canada Student Loans on behalf of students who are unable to find work or who are temporarily disabled and consequently experiencing financial hardships. The maximum extension period is 18 months beyond the normal 6 months of interest-free status.

PERSONNEL OFFICE

The Personnel Office is responsible for all aspects of personnel administration within the Department of Education. Included in these responsibilities is involvement in recruitment and selection of employees, maintenance of personnel records, administration of the Civil Service Act and Regulations, administration of the collective agreement between the Civil Service Commission and the Union of Public Sector Employees, the establishment of departmental policies and procedures relating to personnel and the provision of guidance and advice to employees on personnel matters.

The Personnel Office also acts as liaison with the Civil Service Commission for purposes of staff development training courses, and personnel service needs.

Staff changes

Clair Smitheram resigned her position as French Curriculum Consultant in the French Educational Services Division August 30, 1990.

Mary Ellen Campbell was contracted to fill the position of Language Arts Consultant. (Sept. 19, 1990 to July 15, 1991)

OFFICIAL LANGUAGES PROGRAMS

The Summer Language Bursary Program, funded by the Department of the Secretary of State, coordinated nationally by the Council of Ministers of Education Canada, and administered provincially by the Department of Education provided some 70 Island post-secondary students with an opportunity to study their second official language during a six-week summer immersion course. The courses are offered at over 40 participating universities across Canada and each Island student who participated received a $1500 bursary. The University of Prince Edward Island, this province's only participating institution, provided spaces for approximately 130 students from across Canada during the summer of 1990 and changed its offering from a split of English and French to an exclusively English immersion program.

A parallel program for Island francophone students which enables them to enhance their use and knowledge of their mother tongue and culture is similarly administered and funded.

The part-time Monitor Program, under which some 15 full-time post-secondary students were employed locally, provides French speaking students an opportunity to work part-time in the public schools by acting as teacher assistants in French classes for up to eight hours per week.

The "full-time" Monitor Program made nine full-time French speaking teacher assistants available to public schools in this province. Unit 1 received two full-time positions, two were also assigned to Units 2 and 4, and three to Unit 5.

The Department of the Secretary of State provided the province with funding for the continuation of the "Bourse de Voyage" Program and the Official Languages Study Fellowship Program. The former is made available to Island official minority language students to assist them in pursuing their post-secondary studies in French outside this province. The latter provides Island post-secondary students with an opportunity to follow a full year of study in a Canadian French language university or college. Approximately 12 students were accommodated under the "Bourse de Voyage" program with another 35 students having benefited from the Official Languages Study Fellowship Program during the 1990-91 school year.

NEGOTIATIONS

Administration and finance staff participate on the management teams who negotiate collective agreements for instructional staff as represented by the P.E.I. Teachers' Federation, and non-instructional staff in the administrative support, transportation, property maintenance, and teacher assistant groups, as represented by the Canadian Union of Public Employees locals 1770, 1145, 1775 and 3260.

New agreements with the Teacher's Federation and with C.U.P. E. locals 1770, 1145, 1775 were concluded covering the period July 1, 1990 to June 30, 1991.

FINANCE

The Finance Division is primarily responsible for budget analysis, preparation and control, purchasing and accounts payable, inventory control, processing of Regional Administrative School Unit payroll and financial information system (FIS), accounting for Teachers' Superannuation Fund including subsidiary ledgers for individual accounts, operating the Provincial Learning Material Distribution Centre, and equipment purchasing for the school construction program.

In addition to these primary responsibilities, the Division administers the deferred salary leave plan for School Unit employees, the pension plan for non-instructional employees of the School Units, and participates in the pay equity process for the school system.

Budget Analysis, Preparation and Control

Budget submissions from the five divisions of the Department, five Regional Administrative (School) Units, Maritime Provinces Higher Education Commission, Student Aid, Atlantic Provinces Special Education Authority, Holland College Vocational High School Division and Atlantic Veterinary College are analyzed and consolidated into the total education budget.

The total expenditures for 1990-91 fiscal year were broken down as follows:

General Education	$ 7,089,500
Regional Administrative Units	104,202,900
Post-Secondary	36,581,100
Vocational - Holland College	4,181,200
Total	$152,054,700

Purchasing and Accounts Payable

The Finance Division prepares and/or checks and authorizes all payments for goods, services and grants made by the Department of Education. All purchase requisitions are prepared and files maintained for completion of the transactions.

Regional Administrative Units' FIS and Payroll

The Units' FIS and payroll are processed by the provincial government's centralized Computer Services Division, with Finance Division acting as intermediary between the School Unit and Computer Services for output control and distribution.

The Units' FIS has undergone an extensive review by staff from the School Boards and the Department, with the assistance of an external management consultant. The School Boards have purchased a school board FIS from SRB International and is expected to be functional by October of 1991. The Units' payroll is the process of being reviewed in conjunction with government requirements.

Teachers' Superannuation Fund

The Division is responsible for all accounting functions for the Teachers' Superannuation Fund. This includes computerized systems for subsidiary ledger of contributors and the books of account.

Equipment and Furniture Inventory Control

The Division maintains a perpetual inventory system of all department equipment and furniture, controlling inventory by location and by total number.

Provincial Learning Material and Distribution Centre

The Provincial Learning Material Distribution Centre is a separate section of Finance and is responsible for purchasing and distribution of all approved learning materials including texts and workbooks for schools in the province. Total expenditure for learning materials in 1990-91 fiscal year was in excess of $1,260,000, including expenditures on minority and second language. Inventories in the central warehouse and in each school are maintained and controlled by a computerized perpetual inventory system.

School Construction Program

During the year a new school in the North Rustico area was officially opened (June 1991). The school has been named Gulf Shore Consolidated School and is designed to accommodate up to 400 students in grades 1 through 9. The new facility includes industrial arts, art, band and home economics. As well the school is fully equipped with science labs, computer labs and a library. Recreation facilities include a large gymnasium, softball and soccer fields as well as a running track.

The second phase of Birchwood Junior High School was completed in January 1991 which included renovating the old gymnasium to provide a cafeteria and a music room, the installation of elevators and upgrading all classrooms. As well, improvements were made to the industrial arts shop and science lab. New administrative offices were also constructed.

Two schools received additions under the construction program. The addition to Alberton Elementary provided a new resource center, additional storage space and access to the school for handicapped students. The addition to Parkside Elementary also provided a new resource center.

Work proceeded on Colonel Gray Senior High and Queen Charlotte Junior High while planning proceeded on Charlottetown Rural Senior High.

Ecole Francois-Buote and Westwood Primary are both scheduled to open in September 1991.

Deferred Salary Leave Plan

The Division accounts for and controls the deferred portion of salary for those School Unit employees participating in a deferred salary leave plan.

Pay Equity

The Pay Equity Act required the Regional School Boards to commence on January 1, 1990, the process to implement pay equity for its employees. The staff of the Finance and Administration Divisions are participating in this process with responsibility for data collection and for various administrative functions.

A Steering Committee was established comprised of representatives from the Canadian Union of Public Employees (transportation group, property maintenance group, administrative support group and teacher assistants), P.E.I. Teachers' Federation, Excluded Employees, the School Boards as represented by the School Trustees Association, and the Department of Education.

The work of the Steering Committee over the past year consisted of hiring Deloitte and Touche Management Consultants to develop a job evaluation system for the implementation of pay equity in the school boards; developing a position description questionnaire; establishing a job evaluation committee; undertaking a pilot project to test the job evaluation system and providing information sessions to employees involved in the process. The data collection for the main project is planned for late September or early October of 1991.

Pension Plan for Non-Instructional Employees

The on-going administration and fund management of the School Units' Non-Instructional Employees Pension Plan is supervised by a Pension Committee made up of staff from the Department of Education, Department of Finance and employee representatives.

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Table 1.1

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY SCHOOL AND GRADE
OCTOBER 31, 1990

REGIONAL ADMINISTRATIVE UNIT 1

SCHOOL CODE AND NAME		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	Total
113	Westisle Composite High	-	-	-	-	-	-	-	-	-	255	230	261	746
122	Hernewood Junior High	-	-	-	-	-	-	172	138	127	-	-	-	437
123	M.E. Callaghan Junior High	-	-	-	-	-	-	168	168	134	-	-	-	470
130	Tignish Elementary	47	52	52	52	48	47	-	-	-	-	-	-	298
131	Alberton Elementary	50	41	37	51	44	43	-	-	-	-	-	-	266
132	Bloomfield Elementary	41	40	44	48	34	37	-	-	-	-	-	-	244
133	O'Leary Elementary	52	52	52	41	44	48	-	-	-	-	-	-	289
134	Ellerslie Elementary	49	41	50	48	35	38	-	-	-	-	-	-	261
135	St. Louis Elementary	44	47	33	44	40	38	-	-	-	-	-	-	246
	TOTAL UNIT 1	283	273	268	284	245	251	340	306	261	255	230	261	3,257

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 2

SCHOOL CODE AND NAME		GRADES 1	2	3	4	5	6	7	8	9	10	11	12	Total
211	Kensington Intermediate/ Senior High	-	-	-	-	-	-	70	69	71	64	67	68	409
212	Kinkora Regional High	-	-	-	-	-	-	-	-	51	54	34	39	178
215	Three Oaks Senior High	-	-	-	-	-	-	-	-	-	294	287	251	832
220	Summerside Intermediate	-	-	-	-	-	-	223	200	171	-	-	-	594
221	Athena Consolidated	74	40	37	39	47	48	54	49	59	-	-	-	447
222	Miscouche Consolidated	21	14	17	21	11	17	18	22	10	-	-	-	151
231	Borden Elementary	27	19	24	23	25	15	20	17	-	-	-	-	170
232	Elm Street Elementary	75	68	63	91	89	79	-	-	-	-	-	-	465
233	Queen Elizabeth Elementary	64	82	74	46	68	79	-	-	-	-	-	-	413
234	Somerset Elementary	41	33	29	22	35	28	30	25	-	-	-	-	243
236	Parkside Elementary	67	60	64	54	69	63	-	-	-	-	-	-	377
237	Greenfield Elementary	97	108	81	46	54	41	-	-	-	-	-	-	427
270	Alternative Education Class								5	3	3			11
271	Alternative Education Class								5					5
	TOTAL UNIT 2	466	424	389	342	398	370	415	392	365	415	388	358	4,722

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 3

SCHOOL CODE AND NAME		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	Total
310	Charlottetown Rural High	-	-	-	-	-	-	-	-	-	349	357	344	1,050
311	Colonel Gray Senior High	-	-	-	-	-	-	-	-	-	331	262	229	822
314	Bluefield High	-	-	-	-	-	-	-	-	-	263	265	215	743
320	Birchwood Junior High	-	-	-	-	-	-	174	203	193	-	-	-	570
321	Queen Charlotte Junior High	-	-	-	-	-	-	170	192	139	-	-	-	501
323	Stonepark Junior High	-	-	-	-	-	-	234	281	291	-	-	-	806
324	East Wiltshire Junior High	-	-	-	-	-	-	220	199	204	-	-	-	623
340	Glen Stewart Elementary	126	124	124	141	139	144	-	-	-	-	-	-	798
341	Central Queens Elementary	55	62	55	54	65	53	-	-	-	-	-	-	344
342	Eliot River Elementary	31	23	165	159	151	137	-	-	-	-	-	-	666
343	L.M. Montgomery Elementary	68	63	50	73	54	56	-	-	-	-	-	-	364
344	Fort Augustus Elementary	26	33	21	24	27	28	19	17	26	-	-	-	221
345	Englewood School	22	25	34	32	24	24	29	33	18	-	-	-	241
346	Parkdale Elementary	31	31	32	29	19	39	-	-	-	-	-	-	181
347	Prince Street Elementary	75	76	57	52	75	49	-	-	-	-	-	-	384
348	Gulf Shore Consolidated	38	35	41	40	25	38	37	26	24	-	-	-	304
349	Sherwood Elementary	86	88	94	100	80	103	-	-	-	-	-	-	551
350	Eliot River Primary	109	109	-	-	-	-	-	-	-	-	-	-	218
351	Spring Park Elementary	90	82	96	89	95	102	-	-	-	-	-	-	554
352	St. Jean Elementary	60	63	33	24	38	28	-	-	-	-	-	-	246
353	West Kent Elementary	82	58	58	57	57	58	-	-	-	-	-	-	370
356	West Royalty Elementary	29	25	35	17	25	20	-	-	-	-	-	-	151
357	Stanhope-Grand Tracadie Elementary	10	5	3	6	6	11	-	-	-	-	-	-	41
	TOTAL UNIT 3	938	902	898	897	880	890	883	951	895	943	884	788	10,749

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 4

SCHOOL CODE AND NAME		GRADES 1	2	3	4	5	6	7	8	9	10	11	12	Total
410	Montague Regional High	-	-	-	-	-	-	91	83	171	240	218	266	1,069
411	Morell Regional High	-	-	-	-	-	-	-	-	82	86	78	71	317
412	Souris Regional High	-	-	-	-	-	-	-	10	80	93	87	94	364
440	Belfast Consolidated	25	29	27	25	23	16	25	28	23	-	-	-	221
441	Cardigan Consolidated	26	22	23	21	23	21	24	22	-	-	-	-	182
442	Dundas Consolidated	10	14	18	18	17	10	14	16	-	-	-	-	117
443	Eastern Kings Consolidated	17	13	16	18	16	15	18	19	-	-	-	-	132
444	Fortune Consolidated	14	11	17	13	12	6	12	11	-	-	-	-	96
445	Georgetown Elementary	15	14	15	15	15	14	13	12	-	-	-	-	113
446	Montague Consolidated	70	88	65	77	74	84	-	-	-	-	-	-	458
447	Morell Consolidated	28	25	32	26	33	45	33	29	-	-	-	-	251
448	Mt. Stewart Consolidated	12	12	14	21	19	9	10	8	-	-	-	-	105
449	Rollo Bay Consolidated	22	23	20	25	25	24	16	15	-	-	-	-	170
450	Souris Consolidated	33	51	32	40	32	27	34	30	-	-	-	-	279
451	Southern Kings Consolidated	45	59	45	47	65	58	49	41	-	-	-	-	409
452	St. Peter's Consolidated	19	10	22	12	11	18	10	15	-	-	-	-	117
453	St. Teresa's Consolidated	7	10	9	10	10	13	9	6	-	-	-	-	74
454	Tracadie Cross Consolidated	12	18	10	14	11	7	17	16	-	-	-	-	105
455	Vernon River Consolidated	28	21	22	27	33	37	31	36	25	-	-	-	260
	TOTAL UNIT 4	383	420	387	409	419	404	406	397	381	419	383	431	4,839

Table 1.1 Continued

REGIONAL AGMINISTRATIVE UNIT 5

SCHOOL CODE AND NAME		GRADES 1	2	3	4	5	6	7	8	9	10	11	12	Total
510	Ecole Evangeline	44	65	42	40	38	35	41	38	41	33	22	34	473
511	Ecole Francois-Buote	22	13	12	9	8	8	5	3	1	-	-	-	81
	TOTAL UNIT 5	66	78	54	49	46	43	46	41	42	33	22	34	554

CLASS FOR THE HEARING IMPAIRED

SCHOOL CODE AND NAME		GRADES 1	2	3	4	5	6	7	8	9	10	11	12	Total
680	Class for the Hearing Impaired	-	-	1	1	2	-	-	2	1	-	-	-	7
	TOTAL	-	-	1	1	2	-	-	2	1	-	-	-	7

Table 1.1 Continued

PROVINCIAL VOCATIONAL HIGH SCHOOLS

		GRADES												
	SCHOOL CODE AND NAME	1	2	3	4	5	6	7	8	9	10	11	12	Total
791	Holland College Summerside Centre	-	-	-	-	-	-	-	-	-	-	110	-	110
891	Holland College Royalty Centre	-	-	-	-	-	-	-	-	-	-	130	61	191
	TOTAL	-	-	-	-	-	-	-	-	-	-	240	61	301

NOTE: In addition to the 301 students taking the full-time vocational high school program, there are 252 Project Integration students attending vocational high schools half days who are enrolled in one of the other school board administered high schools.

Table 1.1 Continued

PRIVATE SCHOOLS

SCHOOL CODE AND NAME	GRADES 1	2	3	4	5	6	7	8	9	10	11	12	Total
940 Immanuel Christian School	7	2	3	2	2	2	-	-	-	-	-	-	18
970 Grace Christian School	6	10	3	8	5	7	6	6	6	-	-	-	57
TOTAL	13	12	6	10	7	9	6	6	6	-	-	-	75

	GRADES 1	2	3	4	5	6	7	8	9	10	11	12	Total
PROVINCIAL TOTALS	2,149	2,109	2,003	1,992	1,997	1,967	2,096	2,095	1,951	2,065	2,147	1,933	24,504

Table 1.2

PUBLIC AND PRIVATE SCHOOLS
ENROLMENT BY AGE, GRADE, GENDER
OCTOBER 31, 1990

GRADES

	1		2		3		4		5		6		7		8		9		10		11		12		Total		
AGE	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	Total
Under 6	208	219	50	3	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	258	223	481
6	736	820	309	159	1	2	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1046	982	2028
7	55	102	588	744	161	153	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	816	999	1815
8	2	2	82	155	700	722	175	131	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	959	1010	1969
9	1	1	2	7	97	151	667	698	170	141	-	1	-	-	-	-	-	-	-	-	-	-	-	-	937	999	1936
10	-	2	-	-	4	8	98	218	663	677	151	141	-	1	-	-	-	-	-	-	-	-	-	-	916	1047	1963
11	1	-	-	-	-	2	8	18	102	208	673	642	173	146	3	-	-	-	-	-	-	-	-	-	960	1016	1976
12	-	-	-	-	-	1	1	2	13	20	109	211	688	622	174	128	-	-	-	-	-	-	-	-	985	984	1949
13	-	-	-	-	-	-	1	2	1	1	11	25	138	255	699	620	157	122	-	-	1	-	-	-	988	1025	2023
14	-	-	-	-	-	-	-	-	-	-	-	1	26	53	139	253	626	591	154	131	1	1	-	1	946	1031	1977
15	-	-	-	-	-	-	-	-	1	-	2	-	2	7	22	49	123	239	615	584	164	125	4	-	933	1004	1937
16	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	7	27	53	153	250	593	520	155	125	900	955	1855
17	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	2	7	43	82	144	257	553	459	743	806	1549
18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	2	-	9	16	55	116	170	230	236	363	599
19	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	1	1	1	6	3	17	60	49	95	75	160	235
20	-	-	-	-	-	-	-	-	-	-	-	-	2	-	1	3	-	-	4	12	13	35	17	24	37	74	111
Over 20	-	-	-	-	-	-	-	-	-	-	-	-	2	-	-	-	-	-	1	2	29	46	39	12	71	60	131
PROV. TOTALS	1033	1146	1041	1088	963	1040	952	1040	950	1047	946	1021	1011	1085	1033	1082	936	1013	995	1080	997	1160	987	946	11798	12708	24504

Table 1.3

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY YEAR AND GRADE
1976-77 TO 1990-91

	GRADE													
	1	2	3	4	5	6	7	8	9	10	11	12	SPECIAL	TOTAL
1976 - 77	2186	2245	2187	2230	2432	2558	2892	2821	2729	2343	1922	1662	152	28,359
1977 - 78	2269	2181	2215	2235	2243	2455	2667	2778	2727	2405	2079	1644	156	28,054
1978 - 79	2179	2229	2208	2176	2162	2296	2534	2566	2621	2512	2141	1708	160	27,492
1979 - 80	2056	2176	2236	2163	2179	2208	2389	2368	2411	2527	2249	1892	173	27,027
1980 - 81	2130	2022	2137	2274	2172	2181	2292	2238	2335	2301	2353	2013	236	26,684
1981 - 82	2018	2045	2051	2131	2238	2172	2285	2220	2138	2245	2170	2118	218	26,049
1982 - 83	2094	1966	2004	2044	2097	2235	2219	2201	2115	2087	2259	2042	233	25,596
1983 - 84	2169	1975	2000	2038	2001	2092	2321	2164	2168	2030	2083	2074	251	25,356
1984 - 85	2150	2087	1984	1970	2001	2001	2106	2234	2213	2076	2053	1880	293	25,048
1985 - 86	2146	2012	2070	1933	1983	1976	2055	2093	2198	2093	2139	1856	324	24,878
1986 - 87	2143	2003	1995	2047	1944	1965	2029	2006	2080	2110	2134	1969	348	24,773
1987 - 88	2102	2020	1979	1984	2037	1915	2065	1986	2037	1970	2254	1985	304	24,638
1988 - 89	2186	1975	1994	1965	1998	2041	1945	2052	1958	1995	2226	2065	308	24,708
1989 - 90	2240	2049	1991	1989	1994	2007	2142	1962	2029	1907	2159	2003	272	24,744
1990 - 91	2149	2109	2003	1992	1997	1967	2096	2095	1951	2065	2147	1933	-	24,504

Table 1.4

PUBLIC AND PRIVATE SCHOOLS
COMPARISON OF STUDENT ENROLMENT BY AGE GROUP
OCTOBER 1986 - OCTOBER 1990

AGE	1986	1987	1988	1989	1990
6	1918	1857	1927	1950	2028
7	1929	1950	1897	1994	1815
8	1918	1936	1950	1925	1969
9	1995	1930	1970	1968	1906
10	1957	1994	1941	2000	1963
11	1924	1962	2026	1961	1976
12	1932	1944	1958	2059	1949
13	1951	1922	1965	1981	2023
14	2038	1952	1944	1979	1977
15	2142	2023	1948	1936	1937
16	2030	2053	1955	1853	1855
17	1596	1691	1725	1581	1549

NOTE: Ages 6 to 17 only are included in the table since these represent the modal ages for grades 1 to 12.

Table 1.5

NUMBER OF STUDENTS IN CLASSES WITH FRENCH AS LANGUAGE OF INSTRUCTION AS A PERCENTAGE OF PROVINCIAL PUBLIC SCHOOL ENROLMENT BY GRADE SEPTEMBER 1990

		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	Grades 1-12
French First Language Classes	Number	66	78	55	47	47	43	46	41	42	33	22	34	554
	Percent	3.1	3.7	2.8	2.4	2.4	2.2	2.2	2.0	2.2	1.6	1.0	1.8	2.3
French Immersion Classes	Number	297	311	253	309	252	256	389	403	261	249	218	173	3371
	Percent	13.9	14.8	12.7	15.6	12.7	13.1	18.6	19.3	13.4	12.1	10.2	8.9	13.8
Provincial Total	Number	363	389	308	356	299	299	435	444	303	282	240	207	3925
	Percent	17.0	18.6	15.4	18.0	15.0	15.3	20.8	21.3	15.6	13.7	11.2	10.7	16.1

Table 1.6

PUBLIC AND PRIVATE SCHOOLS
STUDENTS WHO LEFT SCHOOL PRIOR TO GRADE 12 GRADUATION
BY AGE, GRADE AND GENDER
SEPTEMBER 1, 1990 - AUGUST 31, 1991

GRADES

	1		2		3		4		5		6		7		8		9		10		11		12		Special		Total		
AGE	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total
Under 14	2	1	2	-	1	1	2	1	4	-	-	-	3	1	-	1	-	-	-	-	-	-	-	-	-	-	14	5	19
14	-	-	-	-	-	-	-	-	-	-	-	-	8	2	2	4	3	1	-	-	-	-	-	-	-	1	13	8	21
15	-	-	-	-	-	-	-	-	-	-	-	-	9	2	10	3	14	7	2	6	-	-	-	-	1	1	36	19	55
16	-	-	-	-	-	-	-	-	-	-	-	-	-	1	8	5	16	18	34	20	10	2	-	1	-	-	68	47	115
17	-	-	-	-	-	-	-	-	-	-	-	-	1	-	1	1	14	7	47	24	33	19	5	7	-	-	101	58	159
18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	3	1	29	13	40	28	29	28	-	1	101	72	173
Over 18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	5	57	27	98	81	1	-	166	113	279
TOTALS	2	1	2	-	1	1	2	1	4	-	-	-	21	6	21	15	50	34	122	68	140	76	132	117	2	3	499	322	821

NOTE: All students reported in this table have discontinued their education in the public and private schools of the province prior to graduation and did not report that they would be continuing their studies elsewhere.

Table 2.1

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL
BY CERTIFICATE AND YEARS OF TEACHING EXPERIENCE
SEPTEMBER 1990

		YEARS OF TEACHING EXPERIENCE															
Certificate	Total	Less Than 1 Year	1	2	3	4	5	6	7	8	9	10-14	15-19	20-24	25-29	30-34	35+
C2	6.00	-	-	-	-	-	-	-	-	-	-	-	2.00	1.00	1.00	2.00	-
C3	15.81	-	-	-	-	-	-	-	-	0.50	-	1.00	-	1.81	9.00	1.50	2.00
C4	206.23	12.43	9.30	5.67	9.33	9.50	6.20	8.83	6.37	3.50	2.00	25.10	19.00	38.00	34.00	13.00	4.00
C5	735.80	15.80	22.98	20.37	24.30	20.25	18.02	20.50	20.50	9.50	19.50	110.20	154.58	158.30	84.00	35.00	2.00
C5A	250.59	2.90	1.00	5.00	2.50	5.00	6.00	9.00	5.50	-	4.00	31.43	54.00	68.26	38.00	16.00	2.00
C6	210.31	1.00	2.00	4.00	4.00	3.00	5.00	3.00	2.00	2.00	4.00	32.80	40.10	60.16	28.25	13.00	6.00
Voc. C1	4.35	0.25	-	1.00	-	-	1.00	-	1.00	0.50	-	0.60	-	-	-	-	-
Voc. C2	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00	-	-
Voc. C3	11.50	-	-	-	-	-	-	-	1.00	1.00	-	6.50	-	2.00	1.00	-	-
Voc. C4	3.80	-	-	-	-	-	1.00	-	-	-	-	1.00	1.80	-	-	-	-
Voc. C5	3.00	-	-	-	-	-	-	-	-	-	-	2.00	-	1.00	-	-	-
Voc. C6	2.00	-	-	-	-	-	-	-	-	1.00	-	-	1.00	-	-	-	-
TOTALS	1450.39	32.38	35.28	36.04	40.13	37.75	37.22	41.33	36.37	18.00	29.50	210.63	272.48	330.53	196.25	80.50	16.00

Note: Instructional Personnel include all certified teaching and supervisory staff, both school-based and board-based. (Excludes superintendents and assistant superintendents of education.)

Source: Educational Staff Records, Department of Education

Table 2.2

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL
BY CERTIFICATE, GENDER AND AVERAGE SALARY
SEPTEMBER 1990

	MALES			FEMALES			TOTAL		
CERTIFICATE	NUMBER	PERCENT	AVERAGE SALARY	NUMBER	PERCENT	AVERAGE SALARY	NUMBER	PERCENT	AVERAGE SALARY
C2	-	-	-	6.00	0.4	25,161	6.00	0.4	25,161
C3	1.50	0.1	29,877	14.31	1.0	29,877	15.81	1.1	29,877
C4	27.83	1.9	32,680	178.40	12.3	34,494	206.23	14.2	34,250
C5	292.80	20.2	41,582	443.00	30.5	39,861	735.80	50.7	40,546
C5A	120.73	8.3	45,022	129.86	9.0	43,252	250.59	17.3	44,105
C6	129.91	9.0	50,039	80.40	5.5	45,625	210.31	14.5	48,351
Voc. C1	2.25	0.2	34,671	2.10	0.1	34,202	4.35	0.3	34,445
Voc. C2	1.00	0.1	37,829	-	-	-	1.00	0.1	37,829
Voc. C3	10.00	0.7	42,667	1.50	0.1	42,334	11.50	0.8	42,624
Voc. C4	2.00	0.1	44,880	1.80	0.1	44,880	3.80	0.3	44,880
Voc. C5	3.00	0.2	45,718	-	-	-	3.00	0.2	45,718
Voc. C6	2.00	0.1	47,414	-	-	-	2.00	0.1	47,414
TOTALS	593.02	40.9	43,725	857.37	59.1	39,530	1450.39	100.0	41,245

Note: Instructional Personnel include all certified teaching and supervisory staff, both school-based and board-based. (Excludes superintendents and assistant superintendents of education.)

Source: Educational Staff Records, Department of Education

Table 3.1

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES BY CATEGORY AND AVERAGE SALARY
1990 - 91

	UNIT 1		UNIT 2		UNIT 3		UNIT 4		UNIT 5		TOTAL	
	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary
Administrative Support	15.85	21,911	22.03	22,063	42.29	20,782	22.75	22,024	4.00	26,274	106.92	21,683
Property Maintenance	29.06	22,416	40.88	23,728	64.05	22,244	38.05	23,371	4.75	22,490	176.79	22,865
Transportation	70.00	15,872	57.00	16,116	113.00	16,006	82.00	17,086	9.00	16,289	331.00	16,272
Board Based Supervisory												
Non-Instructional	3.00	43,991	3.00	43,991	3.00	45,403	3.00	45,372	1.00	38,469	13.00	44,211
Instructional	4.00	56,323	4.00	60,170	13.30	52,689	4.00	57,510	1.00	69,380	26.30	55,747
Teachers	196.33	40,725	285.45	41,291	619.16	41,421	291.65	40,955	41.50	39,429	1,434.09	41,148
Teacher Assistants	15.50	15,140	13.57	14,989	50.21	14,785	16.72	14,477	2.00	14,070	98.00	14,802
Totals	333.74	32,053	425.93	34,600	905.01	34,627	458.17	33,490	63.25	33,689	2,186.10	33,963

Table 3.2

REGIONAL SCHOOL BOARDS
TRANSPORTATION STATISTICS 1988-89 TO 1990-91

SCHOOL BOARD OWNED BUSES	1988-89	1989-90	1990-91
1. Number of Operational Buses	314	317	313
2. Seating Capacity of Buses Used	19,352	19,478	22,927
3. Number of Students Transported	20,515	20,591	20,499
4. Kilometers Per Day Regular Route	24,396	24,904	24,275
5. Kilometers Per Year Regular Route	4,561,022	4,687,479	4,483,759
6. Kilometers Per Year - Extra Curricular Use	336,248	410,707	398,624
7. Total Kilometers Per Year (5 + 6)	4,897,270	5,098,186	4,882,383
8. Cost of Salaries and Benefits	$ 5,925,883	$ 6,361,073	$ 6,480,773
9. Cost of Bus Operation*	$ 1,829,979	$ 2,139,284	$ 2,103,504
10. Total Transportation Operational Cost (8 + 9)	$ 7,755,862	$ 8,500,357	$ 8,584,277
11. Average Number of Students Per Bus (3 ÷ 1)	65.33	64.96	65.49
12. Average Number of Yearly Kilometers Per Bus (7 ÷ 1)	15,596	16,083	15,599
13. Operational Cost Per Bus (9 ÷ 1)	$ 5,828	$ 6,749	$ 6,720
14. Operational Cost Per Kilometer (9 ÷ 7)	$ 0.37	$ 0.42	$ 0.43
15. Total Transportation Operational Cost Per Student Transported (10 ÷ 3)	$ 378.06	$ 412.82	$ 418.77

*Bus Operation Costs are for regular route and extra curricular use and does not include an allowance for depreciation.

Table 3.3

REGIONAL SCHOOL BOARDS
INVENTORY OF SCHOOL BUSES
1990 - 91

	NUMBER OF BUSES ON HAND JULY 1, 1990	BUSES SOLD SINCE JULY 1, 1990	OTHER BUSES REMOVED FROM INVENTORY	NEW BUSES ORDERED	NEW BUSES DELIVERED	NUMBER OF BUSES ON HAND JUNE 30, 1991
UNIT 1	77	6	0	4	6	77
UNIT 2	64	0	7	4	4	61
UNIT 3	125	14	0	13	13	124
UNIT 4	89	6	0	8	8	91
UNIT 5	10	0	0	0	0	10
TOTAL	365	26	7	29	31	363

Table 3.4

TOTAL EXPENDITURE FOR REGIONAL SCHOOL BOARDS

(July 1 - June 30)
1988-89 to 1990-91

	1988-89	1989-1990	1990-91
ADMINISTRATIVE EXPENSE			
Salaries	$ 3,895,629	$ 4,458,698	$ 4,632,632
Operating	1,161,740	1,378,519	1,608,904
	$ 5,057,369	$ 5,837,217	$ 6,241,536
INSTRUCTIONAL EXPENSE			
Salaries	$ 62,566,751	$ 67,302,696	$ 71,726,963
Operating	1,443,643	1,450,931	1,467,373
	$ 64,010,394	$ 68,753,627	$ 73,194,336
SCHOOL MAINTENANCE and OPERATION EXPENSE			
Salaries	$ 4,669,441	$ 4,989,095	$ 5,035,023
Operating	4,830,175	5,454,682	5,775,988
	$ 9,499,616	$ 10,443,777	$ 10,811,011
TRANSPORTATION EXPENSE			
Salaries	$ 5,925,883	$ 6,361,073	$ 6,417,789
Operating	1,812,213	2,130,845	2,154,307
	$ 7,738,096	$ 8,491,918	$ 8,572,096
CAPITAL			
Capital Equipment and Renovations	$ 1,847,647	$ 1,636,373	$ 1,617,856
Bus & Vehicle Purchases	1,606,576	1,626,929	1,336,171
Debt Retirement	6,569,903	7,302,141	8,943,082
	$ 10,024,126	$ 10,565,443	$ 11,897,109
TOTAL	$ 96,329,601	$104,091,982	$110,716,068

Note: Depreciation of buildings and furniture is not included under School Maintenance and Operation Expense. Depreciation of buses and other vehicles is not included under Transportation Expense.

Table 3.5

SUMMARY OF STUDENT AID BY ACADEMIC YEAR

	CANADA STUDENT LOAN	P.E.I. BURSARY	TOTAL
August 1, 1990 - July 31, 1991			
Number Issued	2466	1545	2466 (ASSISTED)
Amount	$6,271,100	$2,440,788	$8,711,888
August 1, 1989 - July 31, 1990			
Number Issued	2536	1577	2536 (ASSISTED)
Amount	$6,560,151	$2,361,849	$8,922,000
August 1, 1988 - July 31, 1989			
Number Issued	2471	1554	2471 (ASSISTED)
Amount	$6,253,587	$2,084,720	$8,338,307